


**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 7 February 2020	Ref No:
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For publication	
Title/Subject matter: Approval to procure the Political Skills Forum for senior member and manager leadership support and development	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	Yes
(ii) in accordance with Council Policy	Yes
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	n/a
<p>The Political Skills Forum has a strong track record in working with senior members and managers in local government both within individual councils and as part of national development programmes and they have worked in Bury previously, so have a good understanding of Bury's priorities and challenges.</p> <p><u>The Requirement</u></p> <ul style="list-style-type: none"> - Preparation and Facilitation of Cabinet Away Days - Preparation and facilitation of Cabinet/SMT Away Days - Individual development sessions with senior members <p>A total of 10 days up to July 2020.</p> <p><u>Budget</u></p> <p>Funding for a total of 10 days, at a rate of £595 per day plus 10% for agreed expenses, up to July 2020 has been identified from the council's resources and regulation reserve. Lisa Kitto, Deputy Chief Finance Officer.</p>	

The Council does not have the specialist skills, or capacity in-house to deliver this work. The Political Skills Forum have worked with senior members previously and have a sound understanding of Bury's priorities and challenges. Commissioning this from someone else, would require the provider to develop an understanding of the borough and the Council's objectives, which would take time and incur additional cost, and for this reason it would not represent good value for money.

Decision taken by:	Signature:	Date:
Chief Executive	E.P.L:th	20/2/2020
Members Consulted [see note 1 below]		
Leader of the Council, Councillor David Jones		21/2/2020
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**